



You have taken the decision to become an Academy.

You are now faced with the conversion processes involved.

Do you need more advice or assistance?

Edmund Carr has been established in Chelmsford since 1953 with six partners and a staff of 38. Eric Williams has a wealth of experience in the charitable sector and is a member of the UK 200 Charities Group. Stewart Martin (a Governor at a local school) is one of the firm's Audit partners and has experience of setting up accounting and IT systems. Both have first hand experience of the processes involved when considering and indeed converting to academy status.

We can assist with the setting up of the charitable company and can help in preparation of the annual accounts, which tie in with the academic year and can support you in dealing with taxation and VAT issues that arise.

We operate an approved BACS payroll bureau and can take over the service which has been previously performed by the LEA. We can offer advice on which accounting systems to use; provide audit services; training to governors on their roles and responsibilities as well as offer a complete company secretarial service and will ensure you are fully compliant with your obligations to both Companies House and the Charities Commission, by providing accounts in the required regulatory format.

Via our subsidiary company, EC Management Services, we are also able to offer assistance with payroll services and book keeping at a discounted charging rate.

As a UK200 Group member firm, we have access to the expertise of a number of member firms of solicitors who can advise on the legal aspects of converting to an academy.

If you would like to discuss any services or would like us to meet with your board of governors, (initial meeting at no charge), please call 01245 261818 to make an appointment or contact us directly via our website.

Edmund Carr
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